



COVID19 Policy

Policy number	EXTPO01	Version	2.0
Drafted by	Scott Dent	Approved by Board on	27/04/2020
Responsible person	Service Manager	Scheduled review date	Daily

Purpose

On the 11th of March 2020 the World Health Organisation (WHO) declared Corona Virus 2019 (COVID-19) a pandemic event. COVID-19 is a rapid spreading virus which transmits similarly to a common cold or influenza. At the time of writing, it has infected over 3 million people worldwide and has a mortality rate of 6.8%.

The purpose of this policy is for Eagles committee, staff, members and students to be informed and prepared to handle the local circumstances around the global pandemic. This policy will detail actions and protocols to be carried out to best ensure the safety of our community.

Scope

This policy speaks to Eagles committee, staff, members and students and visitors to the organization. Throughout this policy, the collective of these people is referred to as members

Policy and Procedures

1.0 General health measures

1.1 Members should not attend Eagles premises or events if they have symptoms of:

- Fever
- Cough
- Shortness of breath
- Sore throat
- Runny nose

1.2 Members who have been identified as having these symptoms or who have self-reported these symptoms, cannot attend Eagles premises or events until written clearance is provided by a medical professional, clearing the member from carrying an infectious virus or disease.

2.0 COVID specific measures

2.1 In the event that a committee/staff member or their family is diagnosed with COVID-19, the executive should be notified immediately and the affected member should follow all medical advice. The executive committee are to monitor and support the affected member.

2.2 In the event that a student or a family member of a student who resides with them is diagnosed with COVID-19, the executive committee should be notified immediately. The affected member should follow all medical advice. Eagles staff are to monitor and support the affected member and their family without physical contact/interaction.

2.3 In the event that a member has been at an Eagles premises or event and was carrying COVID-19, programs will be suspended immediately and details given to relevant government departments and the community of the breach. The executive committee are to plan recommencement of face to face programs and supports in line with the relevant authority's instructions.

2.4 Students are strongly encouraged to download and use the Australian Governments COVID tracing app.

3.0 Doonside center practices

3.1 Hand sanitizer will be provided at the main building entry, all members and visitors are expected to use the sanitizer on every occasion that they enter the building.

3.2 At every break staff are to wipe down work stations with antibacterial wipes

3.3 Face to face service delivery remains suspended until May 11th at the earliest. Correspondence course delivery replaces face to face lessons in this time

3.4 A review of when it is appropriate to integrate back in to students attending the Doonside center will be conducted on the 7th of May 2020

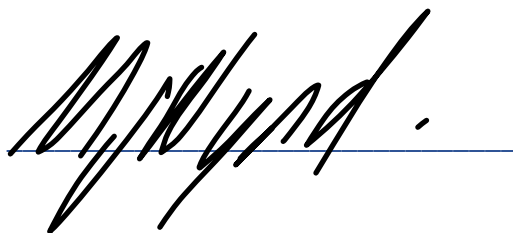
4.0 Review communication

This policy will be reviewed daily and altered in accordance to government instruction. Eagles will communicate information on via text, email, phone calls and on Facebook to the Eagles community.

AUTHORISATION

SIGNED: Marten Wynd, President/Public Officer

DATE: 27 April 2020

A handwritten signature in black ink, appearing to read 'M. Wynd', is written over a horizontal blue line. The signature is stylized and cursive.

Revision History

Revision	Date	Description of Modifications
1	20/3/2020	No Change
2	27/3/2020	No Change
3	27/4/2020	- Updated facts - New protocols for maintaining Doonside center - Details of correspondence model / recommencement of face to face
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