



RTO NUMBER 45406

Eagles Education, Training



Certificate II in Skills for Work and Vocational Pathways – 2023

Course Information Leaflet

National Code: FSK20119

Course Code: FSK20119 (Release 14 November 2019)

Qualification: Certificate II (NRT)

Industry Area: Languages and Communication

Training Package: Foundation Skills

Duration: 15 hours per week, course complete within 12 months.

Description

This qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

This qualification is suitable for individuals who require:

- A pathway to employment or vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- Entry level digital literacy and employability skills
- A vocational training and employment plan.

Delivery of this course utilises the Catapult eLearning portal-based learning system.

Entry requirements

There are no entry requirements for this qualification. All learning materials are provided.

Fees

There are no fees for students completing this course.

This training is subsidised by the NSW Government

This course is subsidised under the Smart and Skilled program for those eligible for Smart and Skilled. For more information on eligibility visit www.smartandskilled.nsw.gov.au or contact Smart and Skilled on **1300 772 104**

New enrolments

Contact Eagles to discuss availability and suitability, and to enrol in this course. All Eagles classes are currently held at our Doonside premises, 37 Graham Street, Doonside.

www.eaglesraps.org

scott@eaglesraps.org

Phone Scott Dent - 0400 844 493 or **Facebook/EaglesRapsInc**

Units of competency to be completed

			Nominal hours
ICTICT214	Operate application software packages	Elective	60
FSKLRG010	Use routine strategies for career planning	Elective	10
FSKLRG011	Use routine strategies for work-related learning	Core	10
BSBCMM211	Apply communication skills	Elective	40
FSKOCM006	Use oral communication skills to participate in workplace teams	Elective	10
BSBOPS201	Work effectively in business environments	Elective	30
FSKDIG003	Use digital technology for non-routine workplace tasks	Elective	15
FSKNUM014	Calculate with whole numbers and familiar fractions, decimals and percentages for work	Elective	15
FSKNUM015	Estimate, measure and calculate with routine metric measurements for work	Elective	10
FSKNUM016	Interpret, draw and construct routine 2D and 3D shapes	Elective	15
FSKOCM005	Use oral communication skills for effective workplace presentations	Elective	10
FSKRDG010	Read and respond to routine workplace information	Elective	15
FSKWGT009	Write routine workplace texts.	Elective	15
FNSFLT212	Develop and use a savings plan	Elective	20
Total			275

Recognition of prior learning – Eagles Education and Training recognises the skills and knowledge you have gained in other courses, life experience, work or training provided at work.

You may be able to have your learning recognised and credited against a course of study. See the student handbook or discuss with an Eagles Education and Training representative if you feel RPL is a viable option for you.

Unique Student Identifier (USI)

All students studying a nationally recognised qualification must have a Unique Student Identifier before enrolling.

If you do not already have a USI, go to www.usi.gov.au to create one.

If you have created one in the past but misplaced it go to www.usi.gov.au to find it.

Course outcomes

Career options

A pathway to further education, training or entry level employment.

Course availability

Contact Eagles Doonside to confirm.